

POLICY (RETAIL) Claim Form



Erection All Risk Insurance Policy (Retail) Claim Form

| Claim No | | |
|---|--|--|
| All questions must be answered fully. If there is insufficient space, kindly use a separate sheet which can be attached to this form. If any sections are not fully completed or left blank, the form will be returned for completion. The issue or acceptance of this form is not to be construed as an admission of liability by Magma General Insurance | | |
| | | |
| A. The Insured Risk Code (For office use) | | |
| NameAddress | | |
| Tel No. Office Mobile email | | |
| Contact person's name Mobile email | | |
| B. Policy Details | | |
| Policy NoPeriod of Insurance//to// | | |
| C. Accident details | | |
| Date of occurrence/Timeam/pm | | |
| Site address | | |
| Describe how the damage happened (please provide a sketch if appropriate) | | |
| What is probable cause of the damage | | |
| What is damaged : Items damaged Insured property Third party property | | |
| Date of arrival of above items to the project site// | | |



| In case of damage to Third Party property, provide name & address of third party |
|--|
| Is there any damage to existing/surrounding property Yes □ No □ |
| Is anyone else responsible for the damage Yes $\ \square$ No $\ \square$ |
| If yes, provide details |
| Who is responsible for repairs |
| Please give names and addresses of witnesses |
| D. Estimated cost of Repairs/replacements |
| Does the above estimate include alternations or improvements made to design, construction or material subsequent to damage repair Yes $\ \square$ No $\ \square$ |
| E. Details of other insurances |
| Provide details of other insurances, if any, covering the incident/damage |
| F. Details of previous losses, if any |
| General |
| Has the loss or damage been reported to the Police/Fire Brigade? |
| Yes □ No □ If yes, please attach a legible copy of FIR/Fire Brigade Report |
| Any measures taken to minimize the loss? |
| Yes □ No □ If yes, please provide details of the same |
| Any steps taken to prevent future recurrence |
| Yes □ No □ |

DECLARATION

I/We declare that I/We have not withheld any material information and that all statements made on this form are true to the best of my/our knowledge and belief and that the articles/property described above belong to me/us, and that no other person has any interest thereon whether as Owner, Mortgagee, Trustee or otherwise except as mentioned in the Policy. I/we understand that the claim may be refused if the information is untrue, inaccurate or concealed.

| Signature of Insured : | Date : |
|---------------------------|--------|
| | |
| Company's stamp | |
| Documents to be attached: | |